

## Tilak Ayurved Mahavidyalaya

### Policy on E-Governance

The E-Governance platform of the institution aims at enhancing governance through timely and efficient administration in various domains.

#### **Objectives:**

1. To provide efficient and effective administration in various domains.
2. To provide transparency in operations of the institution.
3. To promote less paperwork and timely administration in the institution.
4. To provide quick access to the information.

#### **Domains of implementations:**

##### **1. Administration –**

- Strategic planning for each year is done by College Council lead by the Principal, under the guidance of the President, Rashtriya Shikshan Mandal (governing body).
- Biometric attendance of teaching, non-teaching and hospital staff is recorded by institute.
- Institute maintains its website – [www.tilakayurved.org](http://www.tilakayurved.org) with regular updates.
- Notifications of various activities, programs conducted by college are shared through website.
- Notices for students (e.g., NSS, etc.) are conveyed digitally through WhatsApp platform.
- Notices to staff are shared on dedicated WhatsApp group for official notices only.


##### **2. Admission –**

- Admission of UG/PG students is done through MahaCET / State CET Cell portals.



- Eligibility procedure for UG/PG students is conducted through MUHS portal.
3. **Student Welfare –**
- Various scholarships for students are provided through National Scholarships Portal.
  - Provisional registration of students is done through MCIM portal.
  - Undertaking for Anti-ragging is submitted through MUHS portal.
4. **Academic planning –**
- Academic calendar (term-wise) is prepared at the beginning of each academic year. Academic terms are planned accordingly.
  - Term-wise examinations are conducted as per university (MUHS) schedule.
  - Various notices, syllabus, notes, educational material are shared via Google classroom platform.
5. **Finance –**
- Salary of government aided staff is done through electronic portal - Ayurvedarth.
6. **Examinations –**
- Examinations are conducted as per University (MUHS) schedule.
  - Marks of Examinations (Theory and Practical) are submitted to university through MUHS portal.
  - Some periodic assessment examinations of students are conducted through Google form or Google classroom (alternative to practical / theoretical format).



  
Principal  
Tilak Ayurved Mahavidyalaya  
Pune-11

# Tilak Ayurved Mahavidyalaya

## Terms & Vacation

### Terms

1. First term - 1-8-2022 to 31-1-2023 (for 2<sup>nd</sup>, 3<sup>rd</sup> and Final BAMS)  
- 20-02-2023 (Commencement of academic term for 1<sup>st</sup> BAMS)  
- 10-04-2023 (Commencement of academic term for 1<sup>st</sup> year MD/MS)
2. Second term - 1-2-2023 to 31-7-2023 (for 2<sup>nd</sup>, 3<sup>rd</sup> and Final BAMS)

### Vacation

#### For Students:

1. Winter- 20.10.2022 to 30.10.2022
2. Summer- 07.05.2023 to 21.05.2023

#### For Teachers:

1. Winter- 15.10.2022 to 13.11.2022
2. Summer- 22.04.2023 to 31.05.2023

## Admission Schedule

1. UG: December 2022 to March 2023
2. PG: 28<sup>th</sup> January 2023 to April 2023
3. Ph.D : 3<sup>rd</sup> December 2022 to March 2023

## Induction /Orientation programme

- ❖ UG- Induction programme & UG -Transitional Curriculum -- 11<sup>th</sup> May to 25<sup>th</sup> May 2022 (Academic year 21-22)
- ❖ UG- Induction programme – 20<sup>th</sup> February 2023 (Academic Year 22-23)
- ❖ UG -Transitional Curriculum- 8<sup>th</sup> March to 25<sup>th</sup> March 2023
- ❖ PG- Induction programme – 20<sup>th</sup> February to 16 March 2023 (Academic Year 21-22)
- ❖ PG Induction Program & Transitional Curriculum 12<sup>th</sup> April 2023- 2<sup>nd</sup> May 2023 (Academic Year 2022-23)
- ❖ Internship training programme – 16<sup>th</sup> March to 18<sup>th</sup> March 2023 ( Winter 2022 final year exam students)

## Foundation Day Program

- Tilak Ayurved Mahavidyalaya – 26 June
- Center for Post Graduate Studies & Research in Ayurved - 1<sup>st</sup> April

## Assessment /Visitation of College

- ADA, Pune- Inspection
- MUHS UG, PG, Ph.D. – Inspection- For academic Year 2022-23 (June- July 2022)
- NCISM/ AYUSH – Visitation For academic Year 2022-23 ( June 2022)
- MUHS UG, PG, Ph.D. – Inspection- For academic Year 2023-24 (April 2023)
- NCISM/ AYUSH – Visitation For academic Year 2023-24 (April 2023)

Sendoff – UG - October- November 2022

Sendoff – PG - April 2022





## Tilak Ayurved Mahavidyalaya

Class	ACADEMIC TERM				EXAMINATION INTERNAL ASSESSMENT				UNIVERSITY EXAMINATION (MUHS)				
	Periodically Exam Test	I Term End	II Term End	III Term End	I BAMS	II BAMS	III BAMS	IV BAMS	THEORY & PRACTICAL				
									I BAMS	II BAMS	III BAMS	IV BAMS	
	I, II, III, IV	I, II, III, IV	I, II, III, IV	I									
Aug-22		II, III, IV year			II Term	II Term	II Term	I Term					
Sep-22					II Term	II Term	II Term	I Term					
Oct-22			II, III, IV year		II Term	II Term	II Term	I Term					
Nov-22					II Term	II Term	II Term	I Term	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Dec-22					II Term	II Term	II Term	I Term	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Jan-23					II Term	II Term	II Term	I Term					
Feb-23		I, IV year	I year		III Term	-	I Term	II Term					
Mar-23					III Term	-	I Term	II Term					
Apr-23					III Term	-	I Term	II Term					
May-23					III Term	-	I Term	II Term					
Jun-23					III Term	-	I Term	II Term	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Jul-23		III, IV year	I year		III Term	-	I Term	II Term	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	



Tilak Ayurved Mahavidyalaya

WOKSHOPS, SEMINARS, COURSES & LECTURES

UG & PG ACTIVITIES

DAYS & CELEBRATIONS

Class	Workshop	Seminar	Courses	Guest Lecture	Study Tour & Field Visits	NSS	Bahishal	Competition	Medical Camp	Sports	Social activities	Cultural Activities	Days & Celebration
Aug-22	Plagiarism Workshop		Certificate Course in Yoga	1.Charak Jayanti Lecture 2. Suravani Lecture 3. Rasashastra PG	Dravyaguna PG 1.Animal House Rasashala	1.Tree Plantation 2.Organ Donation 3.Organ Donation Week		Purushottam Karandak Competition				Purushottam	1.Lokmanya Tilak Death Anniversary 1st August 2.Seth Tarachand Ramnath Charitable Ayurved Hospital Foundation Day 10th August 2022 3.Library day – 12 August 2022 4. Independence Day 15 August 2022
Sep-22	IPR Workshop CME- Rasashastra & Rasashala			Poshan Maha	Samhita & Dravyaguna PG Bhandarkar Institute	1.NSS day 2.Fit India Run 3.Potion Maah 3. Nutritional recive Rangoli Competition						Ganeshotsav	1.Translation Day 28th Sept 2022 NSS day
Oct-22			Cosmetic Certificate Course			1.Blood Donation 2.Ahimsa & Khadi day 3.Rashtriya Ektadiwas							1.Khadi Day Nonviolence week- 1st week of October-2022 2.National Ayurved Day – Dhanatrayodashi / Dhanwantari Jayanti – 22 October 2022 3.Blood donation day
Nov-22				Philosophy Day Lecture Rasashastra PG	Samhita PG Deccan College	Samvidhan din							1.Philosophy Day 17 November 2022 International Diabetic Day- Swastharitta
Dec-22	ADR Workshop				Dravyaguna, Rasashastra Pharmacy Yoga Centre PG Field Visit	1.Cyber Crime Awareness 2.AIDS day							
Jan-23	ADR Workshop	1.National Seminar on Pharmacovigilance & ADR conducted on 4th January 2023 2. Recent Advances in Oncology Seminar 21.01.2023 3. National Seminar on Ayurvedic Management of Liver Disorders (Yakrut Vikar)- 22nd January 2023 4.National Seminar by CPAS & RA			Samhita PG & Dravyaguna UG/PG Anandashram	1.NSS Winter Camp 2.National Civil Child day 3.Voters day			Medical camp - NSS				Republic Day- 26th January 2023
Feb-23	ADR Workshop				Dravyaguna Exhibition Rasashastra UG & PG- field visit Vaccination Centre	1.Shaheed din 2. Cyber Crime Awareness Poster Camp	Bahishal 2 days program Competition	National Nanaal Competition			Participation in exhibition organized by Pune Municipal Corporation and garden competition, 11 & 12 February 2023	Annual Gathering- 3rd week - February 2023	1.Rashtriya Shikshan Mandal's foundation day- 9th February 2023 2.Shivajayanti – 19th February 2023 Marathi Translation day 27th February
Mar-23					Samhita PG SP College, Bhandarkar Research Institute field visit	Poshan Pakwada				Annual sports			
Apr-23					Parvati Water purify centre, Katraj Milk Dairy, Naidu sewage treatment plant National Institute of Naturopathy - Samhita PG								1.Centre for Post-Graduate Studies and Research in Ayurveda foundation day-1st April 2023 2.Dr. Babasaheb Ambedkar Birth Anniversary – 14th April 2023
May-23					Maharashtra Sahitya Parishad								
Jun-23	Yoga Saptaha			Yoga Lecture	Samhita PG Vaidyakiya Sanshodhan Mandal	1.Medical Camp in Vaar 2.World Environmental day					Participation in Pandharpur Vitthalwari June 2023		1.Ayurvediya Magazine foundation day- 1st June 2023 2.Maharashtra University of Health Science's Foundation day- 10th June 2023 3.International Yoga Day 21st June 2023 4.Tilak Ayurved Mahavidyalaya Foundation day- 26th June 2023
Jul-23													



Principal  
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