

Chapter III MINIMUM ESSENTIAL STANDARDS

(MES 24/point 17)

A) Central Library

Table-2
Minimum Essential Standards for Central Library

Sr. No.	Intake Capacity	Seating Capacity	Minimum Number of Books	Minimum required area (sq. mtr.)	Number of minimum indexed scientific journals	Number of stations with computer systems		Deficiency
						Wifi	Non Wifi	
1	60	75	8000	150	6	6	15	
2	100	120	10000	250	10	10	25	
3	150	180	12000	350	10	15	35	
4	200	240	15000	450	10	20	45	
Available → 100		120	33,764	384.7	57	6	?	

Note: Index journals means scientific journals of related subjects indexed in Pub-Med, Web of Science, University Grants Commission-Consortium for Academic Research and Ethics(UGC-CARE), Science Citation Index and Scopus.

Sr. No.	Details	Available / Not Available	Deficiency
1)	The biometric attendance for all students (PG) for Central Library	Available	
2)	The biometric attendance for all teaching Staff for Central Library	Available	
3)	The catalogue coding system (physical or automated) in library entrance.	Available	
4)	Display facility at appropriate place in library for newly arrived books. All the newly arrived books are to be displayed for specific duration as per the Institutional library policy or minimum of fifteen days.	Available	
5)	The seating arrangement in reading room unidirectional pattern and face to face seating shall be avoided or partition shall be provided in case of face-to-face seating arrangement.	Available	
6)	Closed-Circuit-Television (CCTV) surveillance in entire library	Available	
7)	The library etiquettes display at the entrance of the library.	Available	
8)	Library Timing as per norms Monday to Saturday - from 9:00 A.M. to 8:00P.M Sunday from 10:00 A.M. to 2:00 P.M		
9)	Toilets facility for male and female students in Library	Available	
10)	Drinking water (hot and cold) facility in Central Library	Available	
11)	Journals and books published by the Central Council for Research in Ayurvedic Sciences	Available	

The central library shall provide the following services, namely: -

- (a) Book issue and return
- (b) Indexing
- (c) Copying facility
- (d) Book reservation system
- (e) Assistance in using library
- (f) Institutional Library Discipline Maintenance Policy duly approved by the College Council shall be in place

:- Available / Not Available
:- Available / Not Available
:- Available / Not Available
:- Available / Not Available
:- Available / Not Available
:- Available / Not Available

Signature of Member



Signature of Member

Signature of Chairman

B) Various committees for Academic Administration –

Sr.	Name of Committee	Available / Not available	Functionality Satisfactory / Not Satisfactory
1.	Human Resource development committee	Available	Satisfactory
2	Research Innovation and Entrepreneurship Development Cell	Available	Satisfactory
3	Internal Quality Assurance Cell	Available	Satisfactory
4.	College Council	Available	Satisfactory
5	Academic Committee	Available	Satisfactory
6	Students council	Available	Satisfactory
7	Student support, career guidance and placement cell	Available	Satisfactory
8.	Co-curricular and extra-curricular	Available	Satisfactory
9	Grievance Redressal Cell	Available	Satisfactory
10	Committee Against Sexual Harassment	Available	Satisfactory
11	Pharmacovigilance Committee	Available	Satisfactory
12	Anti-Ragging Committee	Available	Satisfactory

C) Various committees for Academic Administration for PG Course–

Sr.	Name of Committee	Available / Not Available	Functionality Satisfactory / Not Satisfactory
1	Institutional research committee	Available	Satisfactory
2	Institutional ethics committee for human Subjects	Available	Satisfactory
3.	Institutional animal ethics committee (MOU)	MOU available	Satisfactory
4	Clinical Research Cell	Available	Satisfactory
5	Plagiarism Scrutiny Cell	Available	Satisfactory


I/c Principal
Tilak Ayurved Mahavidyalaya
Pune - 11



Signature of Member

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